

1. Incident Name	2. Prepared by: (name) Date: _____ Time: _____	INCIDENT BRIEFING ICS 201-OS (pg 1 of 4)
3. Map / Sketch (Include maps drawn here or attached, showing the total area of operations, the incident site/area, overflight results, trajectories, impacted shorelines, or other graphics depicting situational and response status)		
INCIDENT BRIEFING	June 2000	ICS 201-OS (pg 1 of 4)

Completed by Operations Section / Initial Incident Commander --> Incident Commander with Copies to Command Staff and General Staff for distribution.

3. Current organization

Stakeholder Committee

Environment Canada _____

Province of B.C. _____

Transport Canada _____

Fisheries and Oceans _____

Port _____

Local _____

Other _____

CCG FMO _____

RP IC _____

RO SRM _____

	RP	RO
Safety	_____	_____
Legal	_____	_____
Liaison	_____	_____
Information	_____	_____

Operations Section

Planning Section

Logistics Section

Finance Section

Div./ Group _____

Div./ Group _____

Div./ Group _____

Div./ Group _____

INCIDENT BRIEFING (ICS FORM 201-OS)

Purpose. The Incident Briefing form provides the Unified Command (and the Command and General Staffs assuming command of the incident) with basic information regarding the response situation and the resources allocated to the incident. It is also a permanent record of the initial incident response.

Preparation. This briefing form is prepared under the direction of the initial Incident Commander for presentation to the Unified Command. This form can be used for managing the response during the initial period until the beginning of the first operational period for which an Incident Action Plan (IAP) is prepared. The information from the ICS form 201-OS can be used as the starting point for other ICS forms or documents.

- Page 1 (Map/Sketch) may transition immediately to the Situation Map.
- Page 2 (Summary of Current Actions) may be used to continue tracking the response actions and as the initial input to the ICS form 215-OS and the ICS form 232-OS.
- Page 3 (Current Organization) may transition immediately to the Organization List (ICS form 203-OS) and/or Organization Chart (ICS form 207-OS).
- Page 4 (Resources Summary) may be used to continue tracking resources assigned to the incident and as input to individual T-Cards (ICS form 219) or other resource tracking system.

Distribution. After the initial briefing of the Unified Command and General Staff members, the Incident Briefing form is duplicated and distributed to the Command Staff, Section Chiefs, Branch Directors, Division/Group Supervisors, and appropriate Planning and Logistics Section Unit Leaders. The sketch map and summary of current action portions of the briefing form are given to the Situation Unit while the Current Organization and Resources Summary portion are given to the Resources Unit.

All completed original forms MUST be given to the Documentation Unit.

